

Lancaster School District
Department of Human Resources Services
44711 North Cedar Avenue
Lancaster, CA 93534
661-948-4661



April 2018

ELIGIBILITY LIST FOR 2018-2019 SCHOOL YEAR

- Position:** **CHILD DEVELOPMENT ASSOCIATE TEACHER**
- Opening Date:** **Monday, April 16, 2018**
- Closing Date:** **Friday, April 27, 2018 NO LATER THAN 3:30 P.M.**
- Comments:** **Your application will be accepted only if it clearly indicates that the minimum requirements for the posting are met. Your application must be filled out completely or your application will not be accepted.**
- Benefits:** **New hires may be eligible for benefits after passing a 60 day work period.**
- Salary:** **\$17.13/hr. - \$20.80/hr. (All employees are hired on step 1 unless they have previous experience in a school district)**
- Minimum Requirements:** **High School Diploma or equivalent AND:**
- **Must have a Child Development Associate Teacher Permit issued by the California Commission on Teacher Credentialing (CCTC) or higher (PLEASE PROVIDE A COPY WITH YOUR APPLICATION)**
 - **Must have valid California driver's license and be insurable.**
 - **CPR/FIRST AID CERTIFICATE (PLEASE PROVIDE A COPY WITH YOUR APPLICATION)**
- Example of Duties:** Incumbents in this classification may not perform all of these tasks, or may perform similar related tasks: Under the direction of the Director, Early Childhood Education Services Program, and/or a certificated person assigned by the Director, Plan and implement developmentally appropriate curriculum for 3-5 year old children; assist in ensuring lesson planning, ongoing materials development, program input and parent education; assist in final daily progress notes, maintenance of files and reports; assist in ensuring the maintenance of a high quality preschool environment, equipment, and facilities; participation in long range planning and implementation of program goals; may be required to perform duties at different preschool sites; guidance and supervision of Para educator to establish and maintain a high quality preschool learning environment; applicant must agree to continue professional development in addition to completing any necessary units, in compliance with renewal terms of Child Development Associate Teacher Permit; participation and leadership in preschool trainings and committee activities; follows all Head Start Performance Standards. State Preschool funding terms and conditions, and Title 22 licensing requirements (as applicable); on-going written and verbal parent communication; performs other related duties as assigned. (Complete job description available in HRS)

Examination: **Applicants must successfully complete each part of the examination process in order to be considered further.**

No Written Examination - Applications will be reviewed for interview.

Performance Test: TBD

If five (5) qualified applicants from the Lancaster School District demonstrate the ability to meet the job qualifications, the position will be filled on a promotional basis. If less than five (5) District applicants demonstrate the ability to meet the qualifications, the position will be filled through open examination.

**General
Information:**

Physical Requirements and Working Conditions

- Require vision (which may be corrected) to read small print
- Require the mobility to stand, stoop, reach and bend. Require mobility of arms to reach and dexterity of hands to grasp and manipulate small objects.
- Perform lifting, pushing and/or pulling which does not exceed 50 pounds and is an infrequent aspect of the job.
- Is subject to inside and outside environment conditions.
- May be required to take and pass a physical examination.

Tuberculosis Exam or Chest X-Ray

Before being employed and beginning work for this District, you will be required to file evidence of having had tuberculosis Mantoux examination (Intradermal skin test) with a negative result within the past year (or have submitted to a tuberculosis risk assessment within the past 60 days). Medically verified positive skin test results require a chest x-ray.

Other Requirements

State law requires all of our employees to swear or affirm allegiance to the United States and the State of California and to be fingerprinted for the purpose of a confidential background investigation.

Applicants hired for this position are required to become members in the exclusive representative collective bargaining union, California School Employees Association, Chapter 297.

Pursuant to Public Law 99-603 (US Immigration and Naturalization Service), all employees hired after November 6, 1986, must provide proof of work eligibility. Please be prepared to provide appropriate documentation, which establishes your right to work in this country.

"AN AFFIRMATIVE ACTION - EQUAL OPPORTUNITY EMPLOYER"